

**Minutes
Citizens Advisory Committee
December 4, 2018
3:00 PM**

Members Present	Organization
Steve Barnes	Leadership Lowndes
Ray Sable	Valdosta State University
Jim Galloway	Valdosta-Lowndes Airport Authority
Michael Cooper	CVDA
Clayton Milligan	LEA
Stan Crance	Valdosta-Lowndes Development Authority
Shannon McConico	Wiregrass
Ronald Skrine	Lowndes County
Phil Hubbard	Lowndes Citizen
Harriet Crum	City of Hahira
Vanessa Flucas	City of Valdosta
Bill Branham	Valdosta
Chris Hamilton	Convention and Visitors' Bureau
Others Present	
Corey Hull	SGRC
Amy Martin	SGRC
Gary Wisenbaker	VLCOC TPC
August Huckleberry	SGRC
Sandra Tooley	VCC

Agenda Item #1 – Call to Order

Mr. Skrine called the meeting to order at 3:03 PM.

Agenda Item #2 – Introductions/Roll Call

A. Review Committee Attendance (all committees)

Mr. Skrine asked those present to introduce themselves and state their affiliation with the committee.

Agenda Item #3 – Approval of Regular Meeting Minutes

Mr. Skrine asked the committee members to review the September 4, 2018 meeting minutes. Mr. Crance made a motion to approve the minutes with the update to reflect Ms. McConico's attendance at the September 4, 2018 meeting. Mr. Branham made a motion in the second. The vote was unanimous; the motion carried. At this point Mr. Skrine turned the meeting over to Ms. Flucas to continue.

Agenda Item #4– New Business

A. TAC: Elections of Officers for CY 2019

Action: Elect Officers

Does Not Apply to the CAC.

B. Complete Streets Policy Design

Action: Discussion

Mr. Hull explained to the committee that due to forthcoming changes to the Draft Complete Streets Policy summary by the Technical Advisory Committee, the CAC will go over it at the next meeting. Mr. Hull asked the members of the CAC if they have any input that they would like to provide. Mr. Galloway stated that concerning the minimization of pedestrian gaps that the policy would address, he would like to see a funding breakdown within the policy. Mr. Branham asked what the TAC is proposing to change, specifically. Mr. Hull replied that the TAC would like to address some of the language used in the policy, last year, the PC asked staff to create a draft policy for the MPO. We have been working on it this past year from the direction of the PC just to be able to make this recommendation. Mr. Sable asked if the pedestrian improvements at 5 points was a part of the Complete Streets Policy? Mr. Hull responded that this is not a part of the any current MPO policies but is may be under GDOT and/or Federal policy. Mr. Galloway asked about the roundabouts at 5 points and what would become of the pedestrian infrastructure. Mr. Hull stated that it may be reused. Mr. Skrine asked if they were planning to widen the lanes at 5 points, Mr. Hull responded that under that proposal there will be no additional lanes. Ms. Flucas asked if there were any additional questions. No additional questions were asked.

C. FY20 Unified Planning Work Program (UPWP)

Action: Discussion

Mr. Hull referred the committee to the draft FY20 UPWP budget, which he also emailed to committee members. This budget outlines the budget and items that the staff and MPO will be carrying out over the next year. Every year we try to complete the document before Thanksgiving for initial review, in late January we will start a formal comment period of the committees and federal and state partners, where we will then adopt the FY20 budget and work program at our March meetings. In general the work program really does not change that much from year to year. You can see that line item 4.2 Long Range

Planning has the highest dollar amount. That is due to our LRTP update. Mr. Branham asked why transit planning had no dollar amount to it. Mr. Hull explained that we do not use FHWA funds on transit planning. Next year, we are proposing transit planning in the amount of 6,000. Usually this goes to answering questions concerning transit. Mr. Branham asked if TIA funds could be used for transit. Mr. Hull responded that the discretionary funds can be but that is up to the local government. Mr. Branham asked if staff could explore transit funds for pilot service using renewable energy vehicles. Mr. Hull stated that staff will look into it.

D. Parking Study Presentation

Action: Presentation/Discussion

Mr. Hull introduced August Huckleberry and gave a brief introduction to the parking study. Ms. Huckleberry explained that the Parking Study examines multiple parking areas in Valdosta through looking at enforcement, shared spaces, reverse angles parking, transferrable parking rights, and reduced parking requirements. Ms. Flucas asked what areas of focus was this initial phase, was it primarily the downtown area. Ms. Huckleberry responded that she was primarily focused on the downtown area but the initiatives could be implemented in other areas. Mr. Galloway asked if the focus was just on public streets or private property as well. Ms. Huckleberry responded that it is both. Mr. Crance stated that the private parking is a part of being able to implement transferrable rights. Mr. Crance asked if there are any plans that the city has for Hill Ave. because you can't have angled parking. Mr. Hull responded that it is probably a matter of space and not that angled parking is not allowed. Ms. Ballard asked if the city was still having ongoing conversations about a downtown parking garage. Mr. Hull responded that the Downtown Master Plan discusses it some but that's about it. Ms. Flucas stated that there are no current talks concerning it. Mr. Crance stated that as more businesses open downtown, there will be a need for parking. Mr. Hull asked if there are questions that staff should be asking or individuals or organizations that staff should reach out to. Ms. Flucas stated that the Parking Study is needed but also not to lose sight of other options that have been discussed such as pedestrian and bicycle initiatives or alternate forms of transportation. Ms. Ballard asked were we coordinating with the Mainstreet Director. Mr. Milligan stated that working with parking regulations and using green space would allow for more flexibility. Mr. Branham asked if handicap accessibility was looked at. Mr. Hull stated that it has not but we can explore current regulations. Mr. Mulligan stated that they have designed three hotels in the last month and three electrical charging stations are required. Mr. Skrine stated that Columbus has done a great job revitalizing their downtown area and maybe we can look at some best practices from them and different communities.

E. TAC: 2045 TVP Update Timeline, Milestones, and Subcommittee

Action: Discussion

Does not apply to CAC.

Agenda Item #5– Staff Update

A. 2019 Meeting Dates

Mr. Hull directed the members to the meeting dates handout. Ms. Flucas asked if all the committees could have a meeting concerning the LRTP, where all members can have a discussion concerning the LRTP update.

B. AMPO Update

Mr. Hull notified the committee that Mayor Gayle received an award from the Association of Metropolitan Planning Associations for his work for regional leadership with his work for the TIA/TSPLOST referendum.

C. Crash Report Update

Ms. Martin explained that at the previous CAC meeting, the summary of the crash report spurred two questions, which were, what is being done to improve the top crash locations as well as what would the top locations be based on AADT (Average Annual Daily Traffic). Ms. Martin explained the handout and pointed to the stark difference when crash intersections were ranked based on the AADT vs the crash rate at a particular intersection. Ms. Martin stated that a crash rate above 1.5 per million entering vehicles could potentially require some form of safety improvement. Mr. Crance asked if that was State or Federal law. Ms. Martin responded that she would follow up to his question. (The 1.5 per million entering vehicles is a threshold and guiding principle). Mr. Sable asked if there was a timeline to look at these projects. Ms. Martin and Mr. Hull both responded no. Ms. Martin stated that it is another way to prioritize our roadways, and that the roads have been identified in other studies.

D. Administrative Modification to Budget

Mr. Hull notified the committee that \$50.00 was transferred to one line item to another and an administrative modification was done to correct that.

E. FY18 Obligated Funds List

Mr. Hull notified the committee that the obligated funds document has been posted on the website. It is a list that has to be posted every year and shows the projects that the State DOT has

F. Regional Connectivity Study

Mr. Hull explained to the committee that staff has had several ongoing conversations with the TAC about the study. The study would cover corridors leading into our MPO area. WE sent the document for one final review, in which FHWA had many questions and based on our answers, FHWA decided that they would not fund the study. FHWA felt that the study was duplicative of our LRTP efforts. We have had several phone conversations with our TAC, and federal and state partners, and all have agreed that the best course of action is to not proceed at this time. After our LRTP update is complete we will be able to consider revisiting some of those issues.

G. Update to Public Participation Plan

Mr. Hull notified the committee that GDOT's Transit Division has asked that we update our Public Participation Plan to make sure we are focusing on federal requirements for participation for Title VI Civil Rights requirements and LEP requirements. We have made some updates based on guidance received from the DOT. Any changes that we propose to our PP plan requires a 45 day public comment period and then action by all three of our committees. That means that we are aiming for a June adoption of the PP plan. This is for all transit and as triggered because we do transit planning.

H. CAC Update

Mr. Wilbers has resigned from the CAC. Keith Sandlin was elected Mayor of Lake Park so he will leave the CAC and become a member of the PC.

Agenda Item #6 – Privilege of the Floor/Public Comment

Ms. Flucas opened the floor for public comment. Ms. Tooley asked how were the intersections chosen because there are many crashes at South Patterson St. at Griffen Avenue. Ms. Martin explained that these locations were ranked based on crash rates in the original analysis and those are the intersections that we used. Mr. Galloway asked if there was data about the types of crashes. Mr. McConico asked what is the AADT? Mr. Milligan responded that it is the Average Annual Daily Traffic. Ms. Tooley asked about angled parking. Mr. Hull responded that we have looked at but we have not applied it to Valdosta, that will be addressed in Phase 3 of the study. Mr. Branham asked about the bridge on St. Augustine. Mr. Hull stated that the project is on the TIA list and will take place in Band 3. Mr. Hull stated that we have received our initial first month report and collections came in at 4.2 million and that is 9% above estimates.

Ms. Ballard asked August where did she attend school and what is her program of study. Ms. Huckleberry responded that she was attending Valdosta State University with a major in Economics.

Agenda Item #7 - Next Meeting Date and Time

The next meeting will be Tuesday, March 5, 2019 at 3:00 PM at the SGRC office.

Agenda Item #8 – Adjournment

Mr. Sable made a motion to adjourn the meeting. Mr. Milligan made a motion in the second. The meeting was adjourned.